

Waiting List Policy

How Our Waiting List Works

All of the Mothercraft Ottawa child care programs (Home Child Care, Full-Time Day Care, Respite and Part-Time Care, the Elmdale School Age and Kindergarten Programs, and the Waterbridge School Age and Kindergarten Programs) have their own individual Centralized Waiting List.

We do have some priorities that we consider when inviting new families to join us. In order of priority, we consider:-

- Children currently enrolled and needing to graduate to the next age group;
- Siblings of children currently enrolled;
- At Evered Avenue, the children in the Part-Time/Respite Program would have next priority on day care spaces and vice versa; and
- Any Mothercraft service user.

To register on the Centralized Waiting List, go to www.childcareinformation.ca. Double click on your language of choice. Before proceeding with the on-line application, please refer to the resources located to the left of the screen. It is to your advantage to register to as many day care sites as you can, as priority on the Centralized Waiting List is based on application date. Under "What We Do," click on "click here" to complete the on-line registration process. After registering with the Centralized Waiting List, parents may access their file on-line, using a username and password to gain access to and edit their personal information and/or chosen services.



Helping Ottawa families grow and thrive · Pour des familles heureuses et épanouies à Ottawa

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